

SELF SUPPORTING POST GRADUATE PROGRAMMES

SYLLABUS

ANNEXURE IV

POST GRADUATION DEPARTMENT OF SOCIAL WORK

MASTER OF SOCIAL WORK - MSW

G.T.N. ARTS COLLEGE (AUTONOMOUS), DINDIGUL – 624 005

Choice Based Credit System for Masters of Social work

SCHEME OF EXAMINATION

FIRST SEMESTER

Part	Study Comp.	Course Code	Course Title	Hrs per cycle	Credit	Internal Marks	External Marks	Total Marks
III	CORE PAPERS	19PSWC11	Introduction to Social Work Profession	5	4	25	75	100
III		19PSWC12	Psychology for Social Work	5	4	25	75	100
III		19PSWC13	Sociology for Social Work	5	4	25	75	100
III		19PSWC14	Social Case Work & Social Group Work	5	4	25	75	100
III		19PSWF1	Field Work I Observation visits	10	6	25	75	100
			Total	30	22			500

SECOND SEMESTER

Part	Study Comp.	Course Code	Course Title	Hrs per cycle	Credit	Internal Marks	External Marks	Total Marks
III	CORE PAPERS	19PSWC21	Social Policy & Social Legislation	5	4	25	75	100
III		19PSWC22	Communtiy Organization & Social Action	5	4	25	75	100
III		19PSWC23	Social Welfare Administration	5	4	25	75	100
III		19PSWC24	Social Work Research And Statistics	5	4	25	75	100
VI		19PSWF2	Field Work II Concurrent Vists	10	6	25	75	100
			Total	30	22			500

THIRD SEMESTER

Part	Study Comp.	Course Code	Course Title	Hrs per cycle	Credit	Internal Marks	External Marks	Total Marks
III	CORE PAPERS	19PSWC31	HUMAN RESOURCE AMNAGEMENT	5	4	25	75	100
III		19PSWC32	COMMUNITY DEVELOPMENT	5	4	25	75	100
III		19PSWC33	MEDICAL AND PSYCHIATRIC SOCIAL WORK	5	4	25	75	100
III		19PSWN31	DISASTER MANAGEMENT	5	4	25	75	100
III		19PSWF31	FIELD WORK-III CONCURRENT	10	4	75	25	100
			TOTAL		30	22		

FOURTH SEMESTER

Part	Study Comp.	Course Code	Course Title	Hrs per cycle	Credit	Internal Marks	External Marks	Total Marks
III	CORE PAPER	19PSWC41	DISABILITY MANAGEMEMENT	5	4	25	75	100
III		19PSWC42	LABOUR WELFARE AND LABOUR LEGISLATION	5	4	25	75	100
III		19PSWC44	COMMUNITY HEALTH	5	4	25	75	100
III		19PSWF4	FIELD WORK	10	6	75	25	100
III		19PSWC4P	PROJECT	5	6	25	75	100
				TOTAL	30	30		

Programme	MSW	Programme Code	19PSW
Course Code	19PSWC11	Number of Hours/Cycle	5
Semester	I	Max. Marks	100
Part	III	Credit	4
CORE I			
Course Title	INTRODUCTION TO SOCIAL WORK PROFESSION		

Objectives

On successful completion of the course the students should enrich their knowledge about (i) the concepts of Social Work (ii) background and models of Social Work (iii) Social Work profession and Social Work Education in India (iv) Fields and emerging areas of Social Work.

Unit I

Introduction to Social Work - Social Work: Concept, Definition, Philosophy, Scope, Objectives and Principles; Related Concepts- Philanthropy, Social Service, Social Welfare, Social Reform, Social Security, Social Policy, Social Development, Social Empowerment. Social work Vs Social Service.

Unit II

Social Work as a Profession: - Historical Development of Social Work in Western (UK & USA) and Indian context- Role of TISS - Professional Associations in Social Work - Professional Code of Ethics - Challenges of Social Work Professional, Skills and Traits of a Social Worker

Unit III

Methods of Social Work - Direct Methods- Social Casework, Social Group work, Community Organization Indirect Methods - Social Welfare Administration, Social Work Research, Social Action.

Unit IV

Fields of Social Work: - Welfare: Women, Children, Family, Youth, Old Age, and Marginalized; Fields: Medical & Psychiatric Social Work, Industrial Social Work & Labour Welfare, Correctional Social Work, Rehabilitation Social Work, Community Development, Development Management and Disasters. sexual minorities.

Unit V

Transforming the Society - Social Movements and Reform Tradition in India: Brahma samaj, Arya Samaj, RamaKrishna Mission, Theosophical society, Dalit movement, Sarvodaya Movement, Ecological Movement and Gandhian Ideology of Social work. International Social Work: meaning and scope of International Social work – Global perspective; Skills required for International Social Work

Text Books

1. Gangrade, K. D,(1976),” Dimensions of Social Work”, Marwah Publications”, New Delhi.
2. Paul Chowdry D,(1992),” Introduction to Social Work, History, Concept, Methods and Fields”, New Delhi.

Books

1. Banerjee, G. R,(1976),” Papers on Social Work: An Indian Perspective”, Tata Institute of Social Sciences, Mumbai.
2. David Cox & Manohar Pawar,(2006), “International social work, issues, strategies and programmes”, sage Publications, New Delhi.

Programme	MSW	Programme Code	19PSW
Course Code	19PSWC12	Number of Hours/Cycle	5
Semester	I	Max. Marks	100
Part	III	Credit	4
CORE II			
Course Title	PSYCHOLOGY FOR SOCIAL WORK		

Objectives

- To understand the evolution of personality across individual life span
- To equip the student with a broad knowledge of abnormal behavior with specific reference to select abnormal behavior
- To facilitate the integration of above knowledge with social work practice.

Unit I

Introduction: - Psychology: definition, nature, scope, concept of human behavior, normality and abnormality, human growth and development: concept, nature, and importance; physical and psychological aspects of various stages of Human growth and Development: Infancy, Babyhood, Early and Late childhood, Adolescence, Early and Middle Adulthood and Old age.

Unit II

Personality Development Personality: Nature and Theories of Personality; A brief overview of Psychodynamic and Humanistic theories; Factors influencing Personality Development - Heredity and Environment; Intelligence: Concept, Theories and Assessment; Emotions: Development of Emotions – Individual and Group Emotions.

Unit III

Learning & Motivation Learning: Concept, Types, Theories of Learning; Motivation: Concept and Nature, Types of motives with special reference to Social Motives, Basic theories of Motivation

Perception & Attitude Perception: Concept and Nature, Types, Errors in Perception, Factors influencing Perception; Attitudes: Concept and Nature, stereotypes and prejudice, Formation of Attitudes and Attitudes change in individuals and groups, Collective / Crowd behavior, Adjustment.

Unit IV

Psychological Basis of Human Growth and Development - Stress: meaning, causes and effects; conflicts: meaning, types, coping drives, defense mechanisms; mental illness/mental health: concept and definition, types, mental retardation, role of social worker in promoting mental health.

Unit V

Social psychology - Social Psychology- Definition- concepts- social cognition-conformity-attitudes-prejudice-rumor- propaganda-public opinion.

Text books

1. Mangal S.K,(2009) General Psychology “,Sterling Publishers, New Delhi.
2. Kuppuswamy B, (1961),” Introduction to Social Psychology”, Bombay.

References books

1. Hurlock, E.B,(2006),”Developmental Psychology, A Life Span Approach”,Tata McGraw-Hill, New Delhi.
2. Mangal S.K, (2009) Abnormal Psychology ,(Sterling Publishers,New Delhi .
3. McGregor D,(1960),”The Human side of enterprise”. N.Y. McGraw-Hill, New Delhi.
4. Gardner, Murphy (1964) An Introduction to Psychology, Oxford and IBH Publishing , Calcutta .

Programme	MSW	Programme Code	19PSW
Course Code	19PSWC13	Number of Hours/Cycle	5
Semester	I	Max. Marks	100
Part	III	Credit	4
CORE III			
Course Title	SOCIOLOGY FOR SOCIAL WORK		

Objectives

To facilitate the students to learn the various aspects of Society, Socialization, Family, Social stratification and Social Problems

Unit I

Basic Concepts of Sociology - Concept: society, community, association social structure-types of social status and role and social processes- culture, traditions, customs, values, norms, folkways, mores. **Sociological thinkers:** August comte, Herbert Spencer, Emile Durkheim, Max Weber, Karl max, Dalcot, M.N.Srinivasan. M.K.Gandhi, EVR, B.R. Ambedkar- salient features of the theories.

Unit II

Social Institutions - Social institutions- meaning, characteristics, functions of social institutions; marriage-, family –,education, political system Religion--meaning, definition, functions, characteristics. Recent trends in family, marriage, education, political systems and religion.

Unit III

Socialization, Social Control - Socialization: meaning, concept, importance and functions, agents & process. social control: Meaning ,types- formal control-informal control.,

Unit IV

Social Stratification - Social stratification: meaning and characteristics; caste and class-definition - social mobility – definition, types of mobility. Social change- meaning, characteristics, factors, and theories of social change.

Unit V

Social Problems - Social problems-concept, causes, characteristics and theories –,major Social Problems- Poverty, Unemployment, HIV/AIDS, Drug & Substance Abuse, Crime, Youth Unrest , Abortion, Mercy Killing, Honor Killing. Violence against Womens, Children, Child Abuse, Child Labour, Juvenile Delinquency. Role of social work: Identification and interventions.

Text Books

1. C.N.Shankar Rao,(1991),”Sociology of Indian Society”, Chand Publications, New Delhi.
2. Vidhya Bhushan and D.R.Sachdeva,” An Introduction to Sociology”, Kitab Mahal, Allahabad .

Reference books

1. Srinivas, M.N, (1966),” Social change in Modern India”,Allied Publications, Bombay.
2. Ram Ahuja,(1997),” Social Problems in India”,IRawat Publications, Jaipur,.
3. Madan, G. R. (1982),” Indian Social Problems”,: Allied Publishers, New Delhi.

Programme	MSW	Programme Code	19PSW
Course Code	19PSWC14	Number of Hours/Cycle	5
Semester	I	Max. Marks	100
Part	III	Credit	4
CORE IV			
Course Title	SOCIAL CASE WORK & SOCIAL GROUP WORK		

Objectives

On successful completion of the course the students should enrich their knowledge about

- Group Work as a method of Social Work and to understand values and principle of working with groups and understanding of the basic concepts, tools and techniques in working with groups in problem solving and in developmental work
- To enhance understanding of the basic concepts, tools and techniques in working with individuals in problem solving and in developmental work.
- Develop appropriate skills and attitudes to work with individuals.

Unit I

Fundamentals of Social Case Work - Social Case Work: Meaning, definition and objectives, nature and scope, its importance and relationship with other methods of Social Work; Components of Social Case Work: the person, the problem, the place and the process; Client-case worker relationship and the use of professional self; Principles of case work.

Unit II

Social Case Work process: - Intake, study, assessment, diagnosis, treatment, termination and follow-up; Tools and Techniques of Social Case Work: Interview, observation, home visits and collateral contacts; Social Case Work intervention: Direct, indirect and multi-dimensional intervention. **Approaches in Social Case Work:** Psychological approach, functional approach, problem solving model, diagnostic approach and crisis intervention, family therapy. Counselling

and social case work - similarities and differences; Social Case Work Recording: Need, importance and types of recording

Unit III

Fundamentals of Social Group Work - Groups: meaning, definition, types, purpose and stages of groups; Social Group Work: Definition, characteristics and objectives, group work as a method; Psychological needs that are being met in groups.

Unit IV

Social Group Process - Group process: definition-group process: intake, study, goal setting intervention, evaluation – stages of group development-goal setting, group process: bond acceptance, isolation, rejection, conflict and control group norm, problem solving, decision making, conflict resolution. sub group- clique- assessing group interaction-sociogram and sociometry

Unit V

Recording & Application: - Social Case work & Social Group work recording: use structure and content- methods of recording; verbatim, narrative, condensed, analytical and summary records-supervision and development of personal and professional self. different settings: Family and child welfare, School, Community, Industries, Medical and Psychiatric institutions, Correctional settings: prisons; Care of aged and in foster home. Role of social worker: enabler, facilitator, guide and resource, mobilizer. different therapeutic approaches transactional analysis gestalt, role-play, buzz group and brain storming.

Text books

1. Grace Mathew,(1992),” An Introduction to Social Case Work”, TISS, Mumbai
2. Hamilton, G, (1954),”Theory & Practice in Social Case Work”, Colombia Uni. Press,Colombis.
3. Harris, F.J, (1970),” Social Case Work”, Oxford University Press, Nairobi.
4. Goldstein H.(1979),” Social Work Practice: A Unitary Approach”, University of Carolina Press, Carolina.

Referrence books

1. Alissi, A.S, (1980),” Perspectives on Social Group Works Practice”, A Book of Readings, Free Press, New York.
2. Benjamin, Alfred,(1967),” The Helping Interview”, Houghton Mifflin Company, New York.
3. Bannerji G R (1973),”Papers on Social Work: An Indian Perspective”, Tata Institute of Social Sciences Mumbai.
4. Charles Zastrow, (2014),” Social Work with Groups”, Comprehensive Work Text.

Programme	MSW	Programme Code	19PSW
Course Code	19PSWF11	Number of Hours/Cycle	10
Semester	I	Max. Marks	100
Part	III	Credit	6
FIELD WORK I			
Course Title	OBSERVATION VISITS		

Observational Visits:

- Industrial setting,
- Development setting,
- Hospital setting,
- Health setting,
- Correctional setting,
- Rights Based Organizations,

Work put in by the students will be monitored by the Faculty. Students are expected to submit reports prepared as per guidelines indicated in the manual at the beginning of each new week after a cycle is completed.

Course Requirements and Evaluation:

75% of marks will be allotted for continuous assessment. Regularity in attendance, keenness to participate, readiness to learn, and development of required skills, ability to conceptualize and acquisition of functional knowledge will be tested on the basis of process reports, observational reports and participatory evaluation by the faculty. A viva voce will be conducted at the end of the semester by a three-member committee of which one is an external member. Performance in the viva will be evaluated for 25%.

A. Continuous Assessment: (Based on submission of weekly reports/assignments)

i. Regularity of attendance	10 marks
ii. General Participation	15 marks
iii. Skills and Competencies	15 marks
iv. Individual Presentations	10 marks
v. Written Reports	25 marks

Total 75 marks

B. Viva Voce:

i. Conceptualization	5 marks
ii. Working Knowledge	5 marks
iii. Problem Solving Ability	5 marks
iv. Consolidated Report	10 marks

Total 25 marks

Programme	MSW	Programme Code	19PSW
Course Code	19PSWC21	Number of Hours/Cycle	5
Semester	II	Max. Marks	100
Part	III	Credit	4
CORE V			
Course Title	SOCIAL POLICY AND SOCIAL LEGISLATION		

Learning outcome: To facilitate the students to learn about the legislations in the Indian constitution and their programme.

Specific Objectives: the learner should be able to:

- Understand the Indian constitutional and legal systems and acquire skills to practice legal services.
- Understand personal laws pertaining to various faiths as well as social legislations to protect the vulnerable.
- Imbibe the socio-political and economic context of human rights violations at the national and international levels.

Unit I

Indian Constitution - Law: definitions, concept, law as a agent of social change, social justice. Indian constitutions: preamble, fundamental rights and duties, directive principles of state policy, legislative, executive and judiciary for framing legislations. Parliament and assembly

Unit II

Social Justice - Social Justice: Meaning, Concept- Essentials basis of Social Legislation, Rights: Concept, Rights of Women, Children, Scheduled Castes, Tribes, Aged People . IPC, Criminal Procedure code. Public Interest litigation, Legal aid, Lok Adalat. Constitutional Remedies.

Unit III

Social Policy, Planning and Development - policy: Definition, concept, principle, need and evaluation, sources and instruments of social policy. Social planning & development: Meaning, planning machineries at central and state levels, social welfare departments-programme for central and state social welfare boards: NICCD, Five year plan, Indicators of social change and social developments in India. Social policies in Family Welfare, Women, Children, Youth, Aged people, Education, Environment- Role of social worker in promoting the social policy, planning, development.

Unit IV

Social Legislations in India - Legislation pertaining to Social Institutions: Salient features of legislations: Hindu Marriage Act 1955, Special Marriage Act 1954, 1961, Domestic Violence Act 2005, Christian Marriage Act, Muslim Marriage Act, Indian Divorce Act, Indian Succession Act, Family Court Act 1984, Juvenile Justice Act (care and protection) 2015, Child Labor (Prohibition and regulation) Act 1986. POCSO Act 2012, Right to Education 2009, Right to Information act 2005, Environment Protection Act.

Unit V:

Environmental Policies in India

Environment Protection Act.1986, National Forest Policy 1988, Indian Forest Act 1927, Forest Conservation Act 1980, Wildlife Protection Act 1972, The Air (Prevention And Control Of Pollution) Act 1981, Bio-Medical Waste (Management And Handling) Rules 1988.

Text books

1. Chowdhry, D. Paul. (1983),” Social Welfare Administration”, Atma Ram and Sons Publishers, New Delhi.
2. Sanjay Bhattacharya (2006),” Social Work Administration and Development”, Rawat Publishers, New Delhi.
3. Singh D.K. (2013),” Professional Social Work: Principle & Practice”, New Royal Book Publishers, New Delhi.

References books

1. Bhatiya & Dingh(2009), Social Policy In India, New Royal Book Company, Lucknow.
- 2 . Bose.A.B, (2001),” Social Welfare Planning in India”, Bangkok, United Nations.
4. Gautam (2011),” Social Work, Social Policy , Concept and Methods”, Centrum Press, New Delhi
5. KumarJha (2009), “Encyclopedia of Social Work, Social Welfare and Social Wor”k, Anmol, New Delhi

Programme	MSW	Programme Code	19PSW
Course Code	19PSWC22	Number of Hours/Cycle	5
Semester	II	Max. Marks	100
Part	III	Credit	4
CORE VI			
Course Title	COMMUNITY ORGANISATION & SOCIAL ACTION		

Specific Objectives

On successful completion of the course the students should enrich their knowledge regarding the

- Understanding the concepts related to working with Communities and processes involved in it.
- To familiarize the emerging trends and experiments in Community Organization
- To introduce various aspects of Social Action as an effective method of Social Work

Unit I

Community Organization - Community: meaning-definition-features-functions; types: urban, rural, tribal and maritime; Community organization: definition, objectives, goals, scope, CO as methods of social work, community organization in US and UK, differences between community organization and community development; models of community organization.

Unit II

Methods and Phases of Community Organization - Methods: Planning, education, communication, community participation, decision making, leadership development, promotion and coordination; Phases of community organization: study, analysis, assessment, discussion, and organization-action-evaluation-modification-continuation.

Unit III

Skills and Strategies in Community Organization - Organizing, leadership, capacity building, collaboration, conference, committee meeting, training, consultation, conflict resolution, resource mobilization, negotiation, advocacy, reporting.

Unit IV

Social Action - Social Action: Definition, Objectives, Principles, Methods and Strategies; Social Action and Social Movement; Social Action for Social change and Social Development; Scope of Social Action in India; Role of Social Worker in Social Action enforcement of Social Legislation through Social Action; Major Models: Paulo Freire, Saul Alinsky, Mahatma Gandhi, Ambedkar Vinobha Bhave, Jayaprakash Narain, Narayana Guru, EVR Periyar, Anna Hazare and Nelson Mandela, Aung San Suu Kyi, and Malala.

Unit V

Strategies and Tactics - Individual contact, Conscientization, Negotiation, Collaborative, Pressure, Lobbying, Legal persuasion, public relations, political organization, conflict resolution, violence. Contextual usage of strategies- Recent forms of social action.

Text books

1. Murray.G. Ross,(1955) Community Organization. Theory, Principles and Practice, New delhi.
2. Satyasundaram. (1997) Rural Development, Himalaya Publishing House ,New Delhi:

References books

1. Joseph M.K (2000) Modern Media and Communication, Anmol, New Delhi
2. Kumar, Aravind (2000), Encyclopedia of Decentralized Planning and Local Self Government, Anmol, New Delhi
3. Kumaran, Hyma, Wood (2004), Community Action Planning, Chennai, T. R. Publications
4. Laxmidevi (1997) Planning for Employment and Rural Development, New Delhi.
5. Maheswari.S (1985) Rural Development in India - A Public Policy Approach, New Delhi.

Programme	MSW	Programme Code	19PSW
Course Code	19PSWC23	Number of Hours/Cycle	5
Semester	II	Max. Marks	100
Part	III	Credit	4
CORE VII			
Course Title	SPECIAL WELFARE ADMINISTRATION		

Objectives

The students are able to enrich knowledge about

- Concept, Functions and Skills of Social Welfare Administration
- its commissions at National and State level
- Functions and structure of the Non Governmental Organization

Unit I

Social Welfare Administration - Definition, Nature, Scope, Significance, Functions, Principles, Historical Development; Related Concepts: Social Welfare; Social Development; Social Welfare Agency; Qualities of a Social Welfare Executive.

Unit II

Social Welfare Administration-Process: - Basic Administration Process: Planning, Organizing, Staffing, Directing, Controlling, Reporting, Budgeting (POSDCORB), Notes on Book keeping. Financial and Office Administration: Budgeting, Accounting, Auditing, Fund Raising, Reporting, Office procedures and Record maintenance; Monitoring, Evaluation, Decision-Making, Co-ordination, Communication, Public Relations and Networking.

Unit II

Social Welfare Administration: Needs And Principles - Need Social Welfare Administration, areas of social welfare Administration: Health, Education, Family, Children, Aged, SC/ST, Minorities, Persons with Disabilities, Prisoners, PLHIV, Role of NGO in welfare Administration.

Unit III

Non Governmental Organization - NGO-nongovernmental organization- self governing –types-by orientation, levels of operation and focus-national policy on voluntary sector (2007);organizational structures and characteristics of NGO; principles and activities of need based organization; approaches to organizational management-bureaucratic model, human relations model and system theory.

Unit IV

Registration of Non- Governmental Organisations: - Societies Registration Act, charitable trust Act, 1912, section 25 of Indian companies act ,1956. Administrative structure – memorandum bye laws, constitution, deeds functions and responsibilities of governing board, committees and office bearers.

Unit V

Social Welfare Programme in India - Functional areas: Central and State Ministries, Central Social Welfare Board and Other National Institutions: ICDS, ICCW, ISSNIP, ICPS, Child and Women Welfare-, Functions and Structure: State and Central Social Welfare board, Provisions in State Social Welfare Board Programs; Administrative arrangements for Social Welfare in Tamilnadu.

Text books

1. Sachedev, D.R, (2008),” Social Welfare Administration in India”, KitabMahal, Allahabad.
2. Choudry D. Paul,(1991),” Voluntary social welfare in India”, sterling, New Delhi,.
3. Choudry D.Paul, (2000),” Social Welfare Administration”, Atmaram and sons, Lucknow.
4. Friedlander.W.A, (1958),” Introduction to social welfare”. Prentice Hall, New Delhi.

References books

1. Batattacharia Sanjay,(2006),” Social Work administration and Development”, Rawat, New Delhi.
2. Ganapathy R.S.and Others (1985),”Public Policy and Policy Analysis in India”, Sage Publications, Delhi.
3. Ghosh, A. (1992),”Planning in India: The Challenge for the Nineties”, Sage Publications, New Delhi
4. Rastogi, P. N.(1992),”Policy Analysis and Problem-solving for Social Systems”,Sage Publications, New Delhi
5. Madison, B. Q (1980),”The Meaning of Social Policy”, Croom Helm, London.

Programme	MSW	Programme Code	19PSW
Course Code	19PSWC24	Number of Hours/Cycle	5
Semester	II	Max. Marks	100
Part	III	Credit	4
CORE VIII			
Course Title	SOCIAL WORK RESEARCH AND STATISTICS		

Objectives

On successful completion of the course the students should enrich their knowledge about

- The fundamentals of Research process,
- Research designs and Sampling
- Methods of and tools for data collection
- Data analysis and Report writing
- Basic Statistics and its application to Social Work Research

Unit I

Introduction to social work research

Research: Concept,

Meaning; Social Research: Concept Definition, Objectives, functions, characteristics, scope and limitations; basic elements in social work research: variable, concept, construct, fact, theory, hypothesis, data and levels of measurement.

Unit II

Research process - Research Problem: Identification -Formulation, Review of Literature, Formulation of Aim and Objectives for Research; Research Designs -Definition, Meaning, Types. Exploratory, Descriptive, Diagnostic and Experimental, - Factors influencing the choice of designs. Hypothesis – Definition, relevance, types; Pilot study - uses, Pre Test and its importance.

Unit III

Qualitative Research: - Qualitative Research: Meaning, context, Epistemological approach: Enlightenment - Modernity - Positivism - Falsification ; Methods in Qualitative Research: Participant Observation - FGD - PRA & Social Mapping - Case Study - Action Research - Triangulation - Phenomenology - Ethno methodology - Semiotic Analysis – Visual Methods, Content Analysis; Ethics and Limitations of Qualitative Research.

Unit IV

Report Writing and data analysis - Report writing: purpose, structure and procedure, styles of research report, content and formats –literature review, Methods and Tools for Data collection: Primary and Secondary data collection. Observations, Questionnaire and Interview. Universe and Sampling: Meaning, types, advantages and limitations, Factors affecting the size of samples - Sample size estimation and sampling errors.

Unit V

Basic Statistics and Its Application - Statistics: Need and purpose of statistics use of statistics, limitations of statistics in social work research. Data analysis: Mean, Mode, Median, Chi-Square, T-Tests, introduction to SPSS Package.

Text Books

1. C.R. Kothari and Gaurav Garg (2018), Research Methodology, New Age International Publishers, New Delhi.
2. O. R. Krishnaswami (2005), Methodology of Research in Social Sciences, Himalaya Publishing House, New Delhi.

References books

1. Anderson et al, (1991), Thesis and Assignment Writing, ,Wiley Easton Ltd, New Delhi.
2. Ahuja, Ram, (2003), Research Methods, Rawat Publications, Jaipur.
3. Champian, DJ. (2001), Basic Statistics, Prentice Hall, New Delhi
4. Goode & Hatt, Methods in Social Research, McGraw Hill, New Delhi
5. Gupta, S P. (2005). Statistical Methods, Sulthan Chand, New Delhi.

Programme	MSW	Programme Code	19PSW
Course Code	19PSWF21	Number of Hours/Cycle	10
Semester	Ii	Max. Marks	100
Part	III	Credit	4
FIELD WORK II			
Course Title	CONCURRENT VISITS		

Concurrent Visits

The students will be placed in Various setting either individual/group ,and supposed to acquire the knowledge regarding the setting and functions. Work put in by the students will be monitored by the Faculty Students are expected to submit reports prepared as per guidelines indicated in the manual at the beginning of each new week after a cycle is completed.

Course Requirements and Evaluation:

75% of marks will be allotted for continuous assessment. Regularity in attendance, keenness to participate, readiness to learn, and development of required skills, ability to conceptualize and acquisition of functional knowledge will be tested on the basis of process reports, observational reports and participatory evaluation by the faculty. A viva voce will be conducted at the end of the semester by a three-member committee of which one is an external member. Performance in the viva will be evaluated for 25%.

A. Continuous Assessment: (Based on submission of weekly reports/assignments)

i. Regularity of attendance	10 marks
ii. General Participation	15 marks
iii. Skills and Competencies	15 marks
iv. Individual Presentations	10 marks
v. Written Reports	25 marks

Total 75 marks

B. Viva Voce:

i. Conceptualization	5 marks
ii. Working Knowledge	5 marks
iii. Problem Solving Ability	5 marks
iv. Consolidated Report	10 marks

Total 25 marks

SEMESTER III

Programme	MSW	Programme Code	19PSW
Course Title	HUMAN RESOURCE MANAGENEMT		
Course Code	19PSWC31	Number of Hours/Cycle	5
Semester	III	Max. Marks	100
Part	III	Credit	4

COURSE OBJECTIVE: To facilitate the students to learn the fundamental of Research Methodology, basic statistics including sampling so as to apply them while carrying out Research in Social Work Profession. To develop a practical knowledge in identifying solution to research problem

Unit I:

Introduction Management

Introduction Management: Concept, Principles and Functions of Management; POSDCORB; Management thoughts: Henry Foyal, F.W. Taylor, Peter Drucker; Human Resource Management: Concept, Importance & Scope; Origin and growth of Human Resource Management; Human Resource Management Vs Personnel Management; HR challenges and Opportunities; Skills, Qualities and Role of HR Manager.

Unit II:

Human Resource Planning

Human Resource Planning Job Analysis, Job Design, Job rotation & Job Enlargement; Recruitment, Selection, Induction and Placement Procedures; e-recruitment, Psychometric tests; Job Changes , Employee Attrition & retention; Career Development: Succession Planning; HR Audit; Consultancy and HR Outsourcing; Retirement, Resignation, Dismissal, VRS& Exit interview.

Unit III:

Human Resource development

Human Resource development: HRD: Concept ,Meaning , Scope, and Importance ; HRM Vs HRD ; Training - Training need Analysis ; Seven steps in Training ; Types and Methods of Training ; On the job and Off the Training ; Managerial Training ; Executive Development;

Evaluation and Assessment in Training ; Role of the Training Department and Training Manager. Competency mapping.

Unit IV:

Performance Management System and Compensation

Performance Management System and Compensation Performance Appraisal & Potential Appraisal: Methods of Performance Appraisal, BARS (Behaviorally anchored rating scales) Performance Counseling; Employee motivation: Performance & Linked compensation; Incentives.

Unit V:

Strategic HRM & Current Trends in HR

Strategic HRM & Current Trends in HR Major trends in Organizations and Business environment in HRM; Emerging challenges to HRM; Strategic perspective in Human Resource Management; Concept, Aim and Foundation of Strategic HRM: TPM, TQM, 5S, KAIZEN, ISO, SIX SIGMA; Industrial Social Work practices and its relevance in the Indian Context. EAP (Employee Assistance Programmes), Skill Matrix, MBO, Code of Conduct.

Text Books:

1. Derek Torrington, Laura Hall, Stephen Taylor and Carol Atkinson, Human Resource Management, Pearson

2. VSP Rao, Human resource management-Text and Cases, ,New Delhi, Excel Books Biswajeet Pattanayak, Human Resource Management, Delhi, PHI

References books:

1. Global strategic management, Dr.M.Mahmoudi, Deep & Deep Publications pvt. Ltd, Delhi, 2005. International Human resource management-

2. Global perspective, S.K. Bhatia, Deep & Deep Publications pvt ltd, Delhi, 2005.

Programme	MSW	Programme Code	19PSW
Course Title	COMMUNITY DEVELOPMENT		
Course Code	19PSWC32	Number of Hours/Cycle	5
Semester	III	Max. Marks	100
Part	III	Credit	4

COURSE OBJECTIVE: This course deals with Rural and Tribal Community Development and its related aspects like Panchayati Raj, Administration and Programmes. Learning Outcome: To facilitate the students to have broader understanding about various aspects of Rural and Tribal Community Development with special reference to its programmes in Indian context.

Unit I: Rural Community Concepts, Approaches and Projects

Rural Community: Definition, Meaning, Characteristics of Rural Community; India's strategy for Rural Development; Rural Community Development: Definition, Meaning, Objectives, Scope and Models .Panchayat Raj Systems. Post independent Rural Development Programmes and Schemes: Pradhan Mantri Gram Sadak Yojana, Swarna Jayanti Gram Swarozgar Yojana, Sampoorna Grameen Rozgar Yojana, National Food for Work Programme, Minimum Needs Programme, Rural Water Supply Programme, Rural Sanitation Programme, Indira Awas Yojana, Water Shed Development Programme, Accelerated Rural Electrification Programme, Integrated Rural Energy Programme Pradhan Mantri Gramodaya Yojana, MGNREG Scheme, PURA, Role of Five Year plans, CAPART, NABARD, THADCO in Rural Development.

Unit II : Urban Community Development

Definition, Concept, Objectives and Historical background; Urban Community Development: Approaches, Principles, Process and Methods; Welfare extension projects of Central Social Welfare Board; Urban Development Planning; Town and Country Planning Act 1971, Importance of Community planning and Community participation in Urban Development; Role of Community Development Worker; Application of Social Work Method in Urban Development.

Unit III: Urban Development Programmes

Five Year Plans and Urban Development, Madras Urban Development Projects (MUDP) I & II, Tamil Nadu Urban Development Project (TNUDP), Urban Basic Services Programmes (UBSP), Jawaharlal Nehru Urban Renewal Mission (JNNURM) Tamil Nadu Slum Area (Clearance and Improvement) Act 1971, Programmes of Slum Clearance Board, Slum Clearance and Improvement Programmes, Resettlement and Rehabilitation programme; Role of Community Development wing in implementation of UCD Programmes; Problems in implementation of Urban Community Development Programmes.

Unit IV: Tribal Characteristic and Problems

Tribes: Definition, Concept, Characteristics of the Tribal Community; Nomadic and Denotified Tribes; History of Indian Tribes and Tribes in Tamil Nadu; Regional distribution of Tribes; Problems of Tribes: Child Marriage, Poverty, Ill-health, Illiteracy, Prevalence of Sexually Transmitted Diseases and Heredity diseases among tribes, Exploitation and Atrocities on Tribes; Immigration and its related problems; Tribal resettlement and Rehabilitation and its related problem;. Tribal Movements in India.

UNIT V: Tribal Development Programmers

Role of Voluntary Agencies in Tribal Development; Tribal Development Programmes: Tribal Development Policies, Tribal Area Development Programme, Hill Area Development Programmes, Tribal Sub-Plans, Forest land cultivation; Need and Importance of social work practice in Tribal areas; Application of Social Work methods in Tribal Development; Problems in implementation of Tribal development Programmes.

Text books :

1. Dubey M.K 2000 Rural and urban Development, New Delhi, Common wealth
2. Ledwith Margret 2006 Community Development New Delhi
3. Ramana Rao, D.V.V (1992) Tribal Development, Discovery Pub, New Delhi
4. Babuji, M. (1993) Tribal Development Administration, Kanishka Pub., New Delhi.

References books:

1. Bhattacharya B 2006 Urban Development in India New Delhi: Concept.
2. Clinard, Marshall B 1970 Slums and Community Development. New York : The Free Press.
3. Didee, Jayamala 1993 Urbanisation – Trends, perspectives and challenges, Jaipur: Rawat.
4. Agarwal and Singh 1984 The Economics of under development, Delhi: Oxford University.
5. Arunasharma and 1995 Planning for rural development Rajagopal Administration, New Delhi:
6. RawatBhadouria and 1986 Rural Development Dual Strategies Perspectives, Delhi: Anmol.
7. Brashmanda P.R 1987 Development process of Panchamuki V.R (Ed the Indian economy, Bombay: Himalaya.
8. Dahama O.P. 1982 Extension and rural welfare, Agra: Ram Prasad and Sons.
9. Das Basanti 2007 Governmental programmes of rural Development, New Delhi: Discovery.

Programme	MSW	Programme Code	19PSW
Course Title	MEDICAL AND PSYCHIATRIC SOCIAL WORK		
Course Code	19PSWC33	Number of Hours/Cycle	5
Semester	III	Max. Marks	100
Part	III	Credit	4

Course Objectives : This course portrays various aspects of Medical Social Work. Learning Outcome: To facilitate the students to learn the importance of medical Social Work and its applicability in the Social Work Profession. To facilitate the students to learn the importance of Psychiatric Social Work and its applicability in the Social Work Profession.

UNIT I: Medical social work

Medical social work-Definition, Concept, Historical development in India and abroad: Different settings for Medical Social Work Hospital as a formal organization -goals, technology-structure and functions. Concept of patient as a person. Sick role and illness behavior. Hospitalization of patient –impact on family.

UNIT II: Social and emotional concepts

Social and emotional concepts of illness. Role of Social worker in a Hospital and in dealing with social and emotional components of illness I rural and urban settings. Concept of team work and multidisciplinary approach in health care. Organization of Medical Social work departments.

UNIT III: Medical camps

The Psycho-social problems and the role of Medical Social Worker in dealing patients with TB, STD, HIV/AIDS, Polio, Dengue, Leprosy , Cancer, Hyper tension and Cardiac disorders, Asthma, Arthritis and Diabetes, Maternal and Child health care, Geriatric Care; Training of the volunteers to work with the chronically ill in the Community Medical camps-meaning and objectives. Approaches involved in Medical Camps .Role of social worker in organizing medical camps in rural and urban areas.

UNIT IV: Psychiatric Social work

Psychiatric Social Work-Concept, definition, meaning, scope history of psychiatric social work in India and abroad. Problems of psychiatric patients during pre-hospital ,post hospital phase-patient ,family and community perspective. Psychotherapy, supportive therapy, Re-educative and Reconstructive psycho therapy, Behavior therapy, Psycho-analysis, Client centered therapy, Reality therapy, Gestalt therapy, Rational emotive therapy, Logo therapy, Hypnosis and Abreaction.

UNIT V: Role of Social worker:

Psychiatric Social work Practice indifferent settings: Role of Social worker I mental hospital, general hospital .Intervention in relation to AIDS, Alcohol, Drug abuse Suicide ,Accidents .Social work approach to the problem of mentally fit and handicapped. Training for Psychiatric Social Work in India; Research in Mental health; National Institute for Mental health . team work-multidisciplinary approach in mental health settings.

Text Books :

1. Butrym, Zofia (1967) Social Work in Medical Care, London. Roultege & Kegan Paul
- 2.Hudson L.B.(1999) Social Work with Pyschiatric Patients, Chennai, Macmillan.

Reference Books:

1. Mane, P & Gandevia Y.K.,(1955) , Mental Health in India – Issues and Concerns, Bombay, TISS.
2. Harvey C, (1997), Social Work with Mentally handicapped people, London, Haineman Publishers.
3. Verma, Rattan (1991), Psychiatric Social Work In India, New Delhi, Sage Publications.

Programme	MSW	Programme Code	19PSW
Course Title	DISASTER MANAGEMENT		
Course Code	19PSWN31	Number of Hours/Cycle	5
Semester	III	Max. Marks	100
Part	III	Credit	4

COURSE OBJECTIVE: This course is designed to facilitate the understanding and thereby to enhance the professional skill of the young Social Workers to deal the emergency situations very effectively. **Learning outcome:** To facilitate the students to learn about various aspects relating to Disaster, Impacts of disaster and Disaster management.

COURSE OUTCOME: After learning this course the students would enrich their knowledge about

- The nature ,meaning and types of disaster
- Disaster management techniques
- Stake holders in disaster management and their coordination

UNIT I : Disaster

Meaning; Factors and Significance; Effects; Global view; Community Disaster; Disaster profile of India.

UNIT II :Types of Disaster

Earthquake, Flood, Cyclone, Drought, Famine, Landslide, Avalanches, Fire, Forest fire, Epidemics, Tsunami and Industrial & Technological Disaster, Chemical, Biological and Nuclear Disaster.

UNIT III : Assessment and Rehabilitation

Disaster assessment; Disaster mitigation; Relief and Rehabilitation; Psycho social impact on Women, Children and the Aged; Disaster Mental Health and Disaster Counseling.

UNIT IV : Disaster Management and Awareness

Predictability, Forecasting and Warning, Planning, Communication, Leadership and Coordination, Relief measures, Community health during Disasters; Community participation; Public awareness programmes; Information origination and dissemination. Community based Disaster Management.

UNIT V: Role of various Organizations

Role of Social Worker; Government (State and Central), District Administration ; Armed forces; Media; Disaster management Coordination committee; National Institute of Disaster Management. Role of National and International Organizations in Disaster Management.

Text Books:

1. J.P.Saulina Arnold (2006), Disaster Management, Salesian Institute of Graphicarts, Chennai
2. Dr.Arulsamy, Disaster Management
3. Kapur.A.(2005), Disasters in India: Studies of Grim Reality, Jaipur: Rawat Publications.

References books:

1. Form William H and Sigmund Nosow (1958), Community in Disaster, Harper and brothers Publishers, New York
2. E.L. Quarantelli, et. al., (1998), What is a Disaster, Routledge, London and New York.
3. SenAmartya (1981), Poverty and Famines, Oxford University Press, New Delhi.
4. Parida P.K. (2002), Towards Rebuilding a Post Disaster Society: A Case Study of Super Cyclone Affected Coastal Orissa , The Indian Journal of Social Work, Vol 63, Issue 2.
5. Sharma Dharendra (1983), India s Nuclear Estate, Lancers, New Delhi

6. Disaster Prevention and Mitigation (1982), United Nations Disaster Relief Coordination, New York.

7. Klinenberg Eric (2002), Heat Wave: A Social Autopsy of Disaster in Chicago, University of Chicago Press, Chicago.

Programme	MSW	Programme Code	19PSW
Course Title	FIELD WORK-III (CONCURRENT)		
Course Code	19PSWF31	Number of Hours/Cycle	10
Semester	III	Max. Marks	100
Part	III	Credit	4

COURSE OBJECTIVE :

This course aims at developing a closer understanding of field work requirements to the Students. The content of the course would be dealt with a special approach .
a special approach.

Customization of the training experience

This course being the first of its kind to be experienced by the student in the social work program towards gaining direct field experiences will rest on teacher's inventiveness to entrain him/ her in the selected field setting for a period of 25 days. In the creative design of the programme the students who will be attached to an organization / agency will focus consistently in such a way a team of two would continuously monitor the professional skills and methodology followed by the supervisor belonging to the agency in social work setting. The check list provided would direct the candidate look for on details that he/she will have to observe keenly in his/her field work engagement.

Course Requirements and Evaluation:

- 75% of marks will be allotted for continuous assessment.
- Regularity in attendance, keenness to participate, readiness to learn, development of required skills, ability to conceptualize and acquisition will be tested
- The functional knowledge will be evaluated on the basis of process reports, observational reports and participatory evaluation by the faculty.
- A viva voce will be conducted at the end of the semester by a three-member committee of which one is an external member. Performance in the viva will be evaluated for 25%

A. Continuous Assessment:

(Based on submission of weekly reports/assignments)

Regularity of attendance	15marks
General Participation	15marks
Skills and Competencies	15marks
Individual Presentations	10marks
Written Reports	20marks
Total	75 marks

B. Viva Voce:

Conceptualization	5marks
Working Knowledge	5 marks
Problem Solving Ability	5marks
Consolidated Report	10 marks
Total	25marks

SEMESTER IV

Programme	MSW	Programme Code	19PSW
Course Title	DISABILITY MANAGEMENT		
Course Code	19PSWC41	Number of Hours/Cycle	5
Semester	IV	Max. Marks	100
Part	III	Credit	4

COURSE OBJECTIVE:

Disability is one major issue in the health front. There are many causes and painful Consequences to this. This course coming under M & P gives an overall glimpse on the Assessment, management and the care given to the affected, especially the socially disabled, and briefs on efforts that are to be taken in rescuing, restoring and rehabilitating them

Unit I: Disability & Types

Disability: Definitions, causes, types and magnitude of various disabilities, Prevention of disabilities at primary, secondary and tertiary levels. Concept: Disability, Impairment and Handicapped. Misconceptions and societal attitudes towards persons with disability.

Unit II: Historical context

Historical and contemporary perspectives on Disability. Models of Disability and discourses - historical, medical, social, spiritual, cultural, political, gender and psychological. Limitations and strengths of persons with disabilities.

Unit III: Disability impacts

Impact of disability on persons with disability and their families: reactions of parents/family members and ways of coping. Needs and problems of persons with disability and their families across the life span and at critical stages in their lives and social work intervention at each stage.

Unit IV: Disability rehabilitation

Multidisciplinary rehabilitation team and their roles: Process of rehabilitation, early identification, treatment, aids and appliances, psycho education, vocational rehabilitation and social integration within the family and community. Role of social worker in different settings - hospital and treatment centres, home, educational institutions, vocational rehabilitation centres, community based rehabilitation.

Unit V: Social Work with disability

Social Work Methods and Intervention strategies - individual, family and community levels: problem: self-help level – self-help, support groups, assertiveness training, life skills enrichment; family level - family crisis intervention, parent guidance, parent training, community level -community awareness and education, PWD Act.

Text Books:

1. Karanth, Pratibha & Joe Rozario, (2003) Learning disability in India, Sage,
2. Sanchiler, Social welfare India

References books:

1. Albrecht G.L, Katherine D Seelman. & Michael Bury, (2001) Hand Book of disability Studies, Sage, London.
2. Hegarty Seamus & MithuAlur, (2002) Education and Children with special needs, sage, London
3. Grant, (2005) Learning disability: A lifecycle approach to valuing people, Open University Press, London

Programme	MSW	Programme Code	19PSW
Course Title	LABOUR WELFARE AND LABOUR LEGISLATION		
Course Code	19PSWC42	Number of Hours/Cycle	5
Semester	IV	Max. Marks	100
Part	III	Credit	4

COURSE OBJECTIVE:

The purpose of this course is to provide in-depth knowledge about the relationship between Employer, Employee and the State, to bring out the importance of cordial Employee relations for organizational productivity.

Unit I : Labor Welfare & Social Security

Employee Welfare: Meaning, Objectives, Philosophy, Scope, Limitations and Types of Employee Welfare- Statutory and Non-statutory Welfare measures, Fringe benefits. Concept, Need, Types and Schemes for the organized sector in India- Maternity, ESI Scheme, EPF Scheme, Industrial health and Hygiene, Accident and Compensation

Unit II : Working and Safety

The Factories Act 1948, The Mines Act 1952, The Plantation Labour Act 1951, The Shops and Establishments Act 1947. Tamil Nadu Shops and Establishment Act 1947, Tamilnadu Industrial Establishment (National and Festival Holidays) Act 1951.

UNIT III: Social Security and Wages

Social Security: The Workmen's Compensation Act, 1932; The Employee State Insurance Act, 1948; The Employees Provident Fund and Miscellaneous Act, 1952; The Payment of

Gratuity Act, 1972; The Maternity Benefit Act, 1961; Legislations relating to Wages: The Payment of Wages Act, 1936; The Minimum Wages Act, 1948; The Equal Remuneration Act, 1976; The Payment of Bonus Act, 1965.

UNIT IV: Legislations related to Industrial Relations

The Industrial Disputes Act, 1947; The Industrial Employment (Standing Order) Act, 1948; The Trade Union Act, 1926; The Contract Labour (Regulation and Abolition) Act, 1970.

UNIT V: Conflicts and Disputes

Conflicts & Grievances: Meaning, Causes, forms of conflicts: strikes and Lockouts, Redressal Procedure; Collective bargaining: Meaning, Scope, difficulties encountered in India; Negotiation: Meaning, procedure; Workers Participation in management: Meaning and importance; Industrial Social Work: meaning, scope, Role of Social Workers in Industry.

Text Books :

1. Tripathi.P.C 1994- Personnel Management & Industrial Relations, Sultan Chand Publishers , New Delhi
2. Padhi.P.K 2012- Labour and Industrial Laws, PHI Publishers

References Books :

1. Madhusudhana Rao. M 1986- Labour Management Relations And Trade Union Leadership, Deep and Deep Publishers, New Delhi
2. Lal Das. D. K 1991- Personnel Management, Industrial Relations and Labour Welfare, Y.K. Publishers, Agra
3. Arora. M 2005- Industrial Relations, Excel Book Publishers, New

Programme	MSW	Programme Code	19PSW
Course Title	COMMUNITY HEALTH		
Course Code	19PSWC44	Number of Hours/Cycle	5
Semester	IV	Max. Marks	100
Part	III	Credit	4

COURSE OBJECTIVE :

The purpose of this course is to inform the students about the various aspects concerning community health

Unit I : I. Health and Hygiene:

Health, Primary Health Care and Public Health; Concepts and definition, factors influencing health; Social and Preventive Medicine, Levels of disease prevention, comprehensive health indicators – vital health statistics; Community Mental Health and Community Psychiatry. Nutrition and Health: Nutrient Groups: Functions, sources and requirement; Caloric requirements for different age groups; Balanced diet, Malnutrition, Deficiency diseases, prevention of Nutrition problems. Hygiene: Personal, food and Environmental hygiene; Relationship between health and hygiene; Environmental pollution; Living conditions: housing, sanitation, waste disposal and their influence on health.

Unit II : II. Diseases and Occupational Health:

Major Communicable diseases: Symptoms, Etiology, Transmission, Prevention and Treatment of : Leprosy, Tuberculosis, STD, HIV, Polio, Malaria, Cholera and Typhoid. Immunisation schedule for children. Major Non-communicable diseases: Cancer, Diabetes, Hypertension, Asthma, Cardiac disorders. Occupational Health: Occupational Health hazards, Common Occupational disease

Unit III : Health care delivery system:

Mental Hygiene movements, trends in Community Mental Health, Public health model of mental health prevention and promotion. School Health: Helping teachers identify problems of physical and mental health, making appropriate referrals, involving and motivating teachers and children; Involvement of Voluntary Agencies. Health care delivery system at the National and State levels, primary health centre, models of community health. Salient features of legislations related to health: MTP ACT (Amendment), 2002, Mental Health Act 1987, Factories Act 1949, ESI Act 1948; Allocation for Health care in IX Five Year Plan; Health Policies 2003

Unit IV: Health Education:

Meaning and importance, Principles of health education, Techniques and strategies for various community groups, Family Planning: Importance and Techniques; Use of Audio- Visual Aids and Mass Media; First Aid : Concept and methods of dealing with victims of accidents and health education in hospital and rural/slum/ tribal areas.

Unit V. Health work in the community:

Major health problems related to women and children; Socio cultural practices, beliefs and myths influencing community health; Assessing community health needs, Mobilizing core groups; community participation: Principles and practice of Community Participation, Training of multi purpose workers in community health programmers Social Work Intervention in relation to: Immunizations, nutrition, family planning, maternal and child health, environmental issues (hygiene, pollution and sanitation), accident prevention, suicide prevention, alcoholism and drug abuse prevention

Text Books :

1. Adelson D. & Kalis L.B. : Community psychology and mental health - perspectives and challenges, chandler Pub., 1970.
2. Goel, S. L. Public Health Administration. Sterling Publishers Private, 1984

References Books:

1. Barasi, Mary E. : Human nutrition, Edward Arnold, London, 1987.
2. Bartlell, Harriet M. : Social work practice in health field, New York, National Association . of Social Workers., 1961.
3. Brody, eb. "social dimensions of mental-health-world-health-org." (1983): 67-70.
4. Kumar, Ram. Social and preventive health administration. APH Publishing, 1992.
5. Mahjan B.K. : Health services in India, Jam Nagar, Aruna R.Mahajan, 1969.
6. Rao, K.N. : Health services, Public health in Encyclopedia of social work in India, Vol. I. Pub. Division, 1968.
7. Pritam Lily, Ram Telu : Environmental health and Hygiene, Vikhas Pub., New Delhi, 1993.

Programme	MSW	Programme Code	19PSW
Course Title	FIELD WORK-IV (CONCURRENT)		
Course Code	19PSWF41	Number of Hours/Cycle	10
Semester	IV	Max. Marks	100
Part	III	Credit	4

COURSE OBJECTIVE :

This course aims at developing a closer understanding of field work requirements to the Students. The content of the course would be dealt with a special approach .
a special approach.

Customization of the training experience

This course being the first of its kind to be experienced by the student in the social work program towards gaining direct field experiences will rest on teacher's inventiveness to entrain him/ her in the selected field setting for a period of 25 days. In the creative design of the programme the students who will be attached to an organization / agency will focus consistently in such a way a team of two would continuously monitor the professional skills and methodology followed by the supervisor belonging to the agency in social work setting. The check list provided would direct the candidate look for on details that he/she will have to observe keenly in his/her field work engagement.

Course Requirements and Evaluation:

- 75% of marks will be allotted for continuous assessment.
- Regularity in attendance, keenness to participate, readiness to learn, development of required skills, ability to conceptualize and acquisition will be tested
- The functional knowledge will be evaluated on the basis of process reports, observational reports and participatory evaluation by the faculty.
- A viva voce will be conducted at the end of the semester by a three-member committee of which one is an external member. Performance in the viva will be evaluated for 25%

A. Continuous Assessment:

(Based on submission of weekly reports/assignments)

Regularity of attendance	15marks
General Participation	15marks
Skills and Competencies	15marks
Individual Presentations	10marks
Written Reports	20marks
Total	75 marks

B. Viva Voce:

Conceptualization	5marks
Working Knowledge	5 marks
Problem Solving Ability	5marks
Consolidated Report	10 marks
Total	25marks

Programme	MSW	Programme Code	19PSW
Course Title	PROJECT		
Course Code	19PSWP41	Number of Hours/Cycle	5
Semester	IV	Max. Marks	100
Part	III	Credit	4

COURSE OBJECTIVE :

This course practically aims at acquiring the application of research methods, tools and techniques and to develop skills of analysis and reporting among the students. This is done by encouraging students to identify researchable problems in their areas of specialization and do independent field study projects.

Course Requirements and Evaluation :

1. The duration for the study project is for one semester.
2. The students shall submit the report in a prescribed mentioned format on or before a specified date, failing which will warrant disqualification.
3. The student shall work under the close supervision and consultation with the faculty guide appointed for the purpose at every stage of the research work regularly and get approved failing in which leads to disqualification for appearing in Viva Voce examination.
4. The faculty advisor shall be responsible for the continuous assessment of the course and his/her recommendation for final evaluation of the project shall be mandatory.
5. 75% of the marks shall be allotted for continuous assessment. Continuous assessment shall be made on the following basis by the faculty advisor:

A. Continuous assessment

Participation in Research workshops	15 marks
Consistency of involvement and meeting deadlines	15 marks

Individual presentations	20 marks
Ability for independent work	25 marks
Total	75 marks

6. Remaining 25% of the marks shall be allotted for Terminal Evaluation on successful completion and submission of the Project Report (2 bounded copy) in the Prescribed format - 40 pages in A4 size executive bond paper excluding tabular columns, graphs etc.,

7. The Project Work has to be duly recommended by the faculty advisor and the Head of the Department for appearing in the final Viva Voce.

8. The Viva Voce shall be conducted by a three-member committee of examiners of which one is an external member.

9. 25% of the marks allotted for the Viva Voce will be assessed on the following basis:

Problem identification and conceptualization of the Research Question	5 marks
Review of Literature	5 marks
Effort taken in collecting data	5 marks
Innovative methods and techniques used	5 marks
Analysis, Conclusion & Reporting	5 marks
Total	25 marks

Any proven case of plagiarism will warrant disqualification.